



NATIONAL OPEN UNIVERSITY OF NIGERIA
SCHOOL OF EDUCATION

2025_2 EXAMINATIONS

COURSE CODE: **PED 412**

COURSE TITLE: **ORGANISATION AND ADMINISTRATION OF PRIMARY
EDUCATION**

COURSE UNIT: **2**

TIME: 2 HRS

Instruction:

1. *Students are to answer question ONE and any other two questions.*
 2. *The total mark for question 1 is 30 marks, while 20marks for each of questions 2, 3, 4 and 5*
 3. *Full mark allotted should only be given to a very well-expressed answer with appropriate sentences.*
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1. a. Enumerate five (5) characteristics of bureaucratic institutions in Nigeria. **10 marks**
b. State and explain any five (5) factors that normally influence decision-making in an organization **10 marks**
c. Identify four (4) basic principles that could assist a school administrator in avoiding human complications in the school system. **10 marks**
 2. a. Distinguish between Representative Bureaucracy and Punishment Centred Bureaucracy in terms of pupil/Headteacher-teacher relationship **10 marks**
b. Enumerate five (5) importance of Policy in Education **10 marks**
 3. a. Distinguish between the concept of Policy and Bureaucracy **10 marks**
b. State five (5) criticism against the 8-5-2-3 system of education by Nigerians? **10 marks**
 4. a. Explain the concept of Administration **10 marks**
b. Since the primary level of education is the key to the success or failure of the whole system. Enumerate any five (5) goals of primary education in Nigeria **10 marks**
 5. a. Distinguish between the following terms
 - i. A closed and open system? **4 marks**
 - ii. Recruitment and Selection **4 marks**
 - iii. Scientific management and administrative management **4 marks**
 - iv. Educational Management and Educational Administration **4 marks**
 - v. Structuring of the School for Purpose of Instruction and Curriculum Development **4 marks**