



NATIONAL OPEN UNIVERSITY OF NIGERIA
91 Cadastral Zone, Nnamdi Azikiwe Express Way, Jabi-Abuja
FACULTY OF MANAGEMENT SCIENCES
DEPARTMENT OF PUBLIC ADMINISTRATION
2025_1 EXAMINATION

Course Code: PAD 747

Course Title: Introduction to Public Administration

Credit Unit: 2

Instructions: 1. Indicate your Matriculation Number clearly
2. Answer Three (3) questions. Question 1 is compulsory and carries 30 marks
3. Other questions carry 20 marks each
4. Present all your points in coherent and orderly manner

Time Allowed: 2^{1/2} Hours

1a The term organization 'has been used in a number of ways. Discuss. (10marks)

1b What is meant by a Bureaucracy? 5 marks

1c Bureaucracies have four key characteristics. Explain. 15 marks

2 Henri Fayol, a French industrialist, in 1916, is the proponent of Fourteen (14) Principles of Management that should form the foundation for successful management. Explain Five (5) of these principles. 20 marks

3a What do you understand by Public Service Reform? 5 marks

3b State Four (4) key goals of administrative reform 15marks

4 The Policy cycle consists of Policy Formulation, Policy Implementation and Policy Evaluation Explain these stages with examples 20 marks