



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
**Department of Library & Information Science**  
**2025\_2 EXAMINATIONS**

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**COURSE CODE: LIS 321**

**COURSE TITLE: MANAGEMENT & USE OF GOVERNMENT PUBLICATIONS**

**CREDIT UNIT: 2**

**TIME ALLOWED: 2HOURS 15 MINUTES**

**INSTRUCTION: ANSWER QUESTION ONE AND ANY OTHER TWO**

**QUESTION ONE**

(a). There are many different systems of government around the world, discuss **Three (3)** systems of government as discussed in the content of this course. **(15 marks)**

(b). The executive arm of government publishes many documents in various formats. Briefly describe the following terms: **(15 marks)**

- i. Government reports
- ii. Technical reports
- iii. Research reports

**QUESTION TWO**

2a. Explain the term “Government Publications”. (5 marks)

2b. Discuss the Acquisition methods of government publications. (15 marks).

**QUESTION THREE**

3a. Enumerate four print media channels through which government disseminates its publications. (4 Marks)

3b. Discuss the various types of government publications published by the legislative arm of government. (16 marks)

**QUESTION FOUR**

Identify **14** features determining Acquisitions policies of libraries particularly government publications (20 marks)

**QUESTION FIVE**

The organization of government publications deals essentially with bibliographic control and arrangement and by extension access to government documents. If users are unable to access or use the materials, then the value of the documents is lost.

Discuss the following:

(a). Bibliographic Control of Government Publications in Libraries and Information Services ( **10 marks**).

(b). Arrangement and Shelving of Government Publications in Libraries **(10 marks)**.