National Open University of Nigeria

FACULTY OF EDUCATION

Department of Library and Information Science

2025_2 EXAMINATIONS

Course Code	**LIS 306**
Course Title	**Indexing and Abstracting**
Time Allowed	**2 Hours 15 Minutes**
Instruction	**Answer Question One and any other Two**

Question 1a. Briefly explain the nature of indexes. (10 Marks)

Question 1b. Identify Five (5) ways in which indexing and abstracting differ from one another? (20 Marks)

Question 2a. Write a brief note on techniques of indexing? (4Marks)

Question 2b. Identify and explain four (4) general processes or techniques of indexing. (16 Marks)

Question 3a. Write a short note on the following. (20 Marks)

i. Free Indexing Language

ii. Natural Indexing Language

iii. Book indexing

iv. Legal indexing

v. Indexing of periodicals and newspapers.

Question 4. Identify and explain the two types of indexing systems. (20 Marks)

Question 5a. Define indexing and abstracting in definite terms (5 each Marks)

Question 5b. In a literate society, why do we need indexes? (10Marks)