COURSE CODE: LIS 302
COURSE TITLE: Knowledge Organization (Classification) 11

TIME ALLOWED: 3HOURS

INSTRUCTION: ANSWER QUESTION **ONE** AND ANY OTHER **THREE**

QUESTION (1)

  a. Describe the systematic classification of books in a library (5 Mks).
  b. Discuss five (5) differences between the Dewey decimal Classification (DDC) and Library of Congress Classification (LCC) schemes (**10 Mks).**
  c. In a faceted classification, list and explain any Five (5) qualities of notation. **(10Mks)**

QUESTION (2)

a. Explain the term citation order (5 Mks).
b. Explain the fundamental competencies that librarians must possess for knowledge organizations? (10 Mks

QUESTION (3)

a.   Discuss Five (5) disadvantages of pure notation (5mks)

b. Explain the five Disadvantages of Systematic Library Classification. (10 Mks)

QUESTION (4)

a. With examples, explain the two methods of filing. (5Mks)
b. List any five (5) factors that determine the arrangement and organization of library information resources in our modern world. (**10 mks)**

QUESTION (5)

a. Identify the five (5) major filing problems according to ALA code and ALA rules in libraries (10 Mks).

b. List two (2) factors that can redefine PMEST (5Mks)

QUESTION (6)
  a. Define the concept index. (5mks)
  b.   Outline the basic steps that a librarian must follow when carrying out online cataloguing? **10 mks**