



NATIONAL OPEN UNIVERSITY OF NIGERIA
UNIVERSITY VILLAGE, PLOT 91, CADASTRAL ZONE, NNAMDI AZIKIWE
EXPRESS WAY, JABI, ABUJA
FACULTY OF EDUCATION
2025_1 EXAMINATION

Course Code: EDA811

Course Title: Concepts and Theories of Educational Administration and Planning

Credit unit: 2

Time allowed: 2 hours

INSTRUCTIONS: ANSWER QUESTION ONE AND OTHER TWO (2) QUESTIONS.
QUESTION ONE (1) IS COMPULSORY.

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- 1a. Explain Henri Fayol's fourteen (14) principles of management. **14marks**
- 1b. List six (6) things that the manager needs to know in conflict situations. **6marks**
- 1c. Name any five (5) steps to follow while adopting the manpower requirement approach to educational planning. **10marks**
- 2a. Principal is the head of school, explain ten (10) roles of the principal. **10marks**
- 2b. Discuss with relevant examples, identify five (5) ways through which an administrator can promote school-community relations. **10marks**
- 3a. Who introduced the concept of conflict in administration? **2marks**
- 3b. List five (5) dissatisfaction levied against the human relations theory. **10marks**
- 3c. Write short notes on the following forms of conflict solutions:
- i. Domination, ii. Compromise, iii. Integration **6marks**
- 3d. Henri Fayol's principles of management prescribed certain strategies for structuring behaviours in organizational life in order to achieve two things. Name them. **2marks**
- 4a. Discuss these three (3) strategies that can influence and enhance decision-making in organizations. **10marks**
- 4b. Highlights five (5) each of advantages and disadvantages of Cost Benefit Analysis or Rates of Return Approach. **10marks**
- 5a. Discuss five (5) constraints of educational planning in Nigeria. **10marks**
- 5b. Suggestions five (5) ways of remedying the constraints of educational planning in Nigeria. **10marks**