



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
**91, Cadastral Zone, Nnamdi Azikiwe Express Way, Jabi-Abuja**  
**FACULTY OF MANAGEMENT SCIENCES**  
**DEPARTMENT OF BUSINESS ADMINISTRATION**  
**2025\_2 EXAMINATIONS**

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**Course Title: Management Theory**

**Course Code: BUS 330**

**Credit Unit 3 Credits**

**Instruction: 1. Indicate your Matriculation Number Clearly**

**2. Attempt Question 1 and any other three (3) questions**

**3. Question 1 is compulsory and carries 25 marks while the other 3 questions carry 15 marks each.**

**4. Present your points in a coherent and orderly manner.**

**Time Allowed: 2 Hours**

Question one

- a. As a professional manager, clarify the concept of administration. 15 marks
- b. State four merits of bureaucracy 10 Marks

Question Two

- a. Understanding classical organization theory is essential not only because of its historical interest but also, more importantly, subsequent analyses and theories presume knowledge of it. Briefly summarize the fundamental tenet of organizational theory. 10 Marks
- b. Define theory as a concept. 5 Marks

Question Three

- a. Follett said that only those people who possess functional knowledge, lead in modern organisations and not those who possess formal positions or forceful personalities. Distinguished between the three types of leadership. 10 Marks
- b. What is scientific management? 5 Marks

Question Four

- a. Discuss the concept of universality of management 10 Marks
- b. What is bureaucracy 5 Marks

Question Five

- a. What are the benefits of management by objectives 10 Marks

Identify two fundamental principles of coordination.