NATIONAL OPEN UNIVERSITY OF NIGERIA
Department of Library and Information Science
2024_2 EXAMINATION

Indexing and Abstracting (LIS 306)
Time Allowed: **2 Hours**
Instruction: **Please carefully read and take note of the instruction   below:**
Answer Three Questions. Question One is COMPULSORY. All questions carry equal marks except question one.

1a. Describe the Five stages of indexing process. 15mks
1b.   Describe the two broad types of indexing languages stating one advantage and one disadvantage of each

2a.   Describe the post-coordinate indexing system and discuss four of its advantages and disadvantages
2b.   Describe the procedural steps involved in abstracting process

3a.   Explain FIVE (5) uses of abstract you know
3b. Clealy describe the following indexing terms:
      i.   Cross referencing
      ii.   Author indexing
      iii.   Book indexing

4a.   Explain the concept "controlled/regulated indexing language" and briefly state its importance
4b.   List FIVE advantages and disadvantages of controlled vocabulary

5a.   Describe the role of indexing in information retrieval. 10mks

5b. outline five (5) advantages and disadvantages of natural indexing language. 10Mks