



NATIONAL OPEN UNIVERSITY OF NIGERIA
Plot 91, Cadastral Zone, Nnamdi Azikiwe Express Way, Jabi-Abuja.
Faculty of Education
2024_2 EXAMINATION

COURSE CODE: EDT 812

COURSE TITLE: MANAGEMENT OF EDUCATIONAL RESOURCE CENTRES

CREDIT UNITS: 3

TIME ALLOWED: 2 HOURS

INSTRUCTION: ANSWER QUESTION 1 AND ANY OTHER 2

NOTE: QUESTION 1 CARRIES 30 MARKS, WHILE THE OTHERS CARRY 20 MARKS EACH.

Question One

- (a) Management is known to have started in ancient times when people began working in groups. Based on this assertion, describe the following: (i) Management in early Egypt (5 marks) (ii) Management in ancient Rome (5 marks) (iii) Management in ancient China (5 marks)
- (b) Outline ten (10) factors when differentiating between administration and management (10 marks)
- (c) Describe the working definitions of the term "Educational Resources Centres (5 marks)

Question Two (2)

- (a) Critically trace the history (origin) of the Educational Resource Centre in Nigeria right from the starting point (15 marks)
- (b) Explain the concept of classification in relation to information storage, retrieval and classification schemes (5 marks)

Question Three (3)

- (a) Is management an art or a science? Discuss (5 marks)
- (b) Describe the major focuses and limitations of the following schools of management thoughts (i). The operational school (5 marks) (ii) The socio-technical system school (5 marks) (iii).The cooperative social system school (5 marks)

Question Four (4)

- (a) Define Human Resource Management (5 marks)
- (b) Explain Maslow's Hierarchy of Needs (5 marks)
- (c) Describe what you understand by the concept of leadership (5 marks)
- (d) Make a neat sketch and briefly explain a typical organogram of Educational Resource Centres (5 marks)