



NATIONAL OPEN UNIVERSITY OF NIGERIA  
University Village, Plot 91, Cadastral Zone, Jabi- Abuja  
FACULTY OF EDUCATION  
2024 1 EXAMINATION

PROGRAMME: POSTGRADUATE  
COURSE CODE: EDU 713  
COURSE TITLE: EDUCATIONAL MANAGEMENT AND SUPERVISION  
CREDIT UNIT: 2 UNITS  
TIME ALLOWED: 2 HOURS  
INSTRUCTION(S): ANSWER QUESTION ONE (1) AND ANY OTHER TWO (2)

### **Question 1**

- List any 10 vital records that school principals must keep in schools (10 marks)
- Why is it compulsory for every school to have time-table? (Give five points) (10 marks)
- Indiscipline in schools has been on increase. Account for any five factors responsible for this menace. (10 marks)

### **Question 2**

Briefly explain any five principles common to all organizations (20 marks)

### **Question 3**

Supervision of instruction has been confronted with a lot of challenges in Nigeria. Identify and discuss any five of these challenges. (20 marks)

### **Question 4**

- Identify and discuss any four challenges militating against effective school plant maintenance in Nigeria. (16 marks)
- Suggest four possible solutions (4 marks)