



NATIONAL OPEN UNIVERSITY OF NIGERIA
PLOT 91, CADASTRAL ZONE, NNAMDI AZIKIWE EXPRESSWAY, JABI, ABUJA
FACULTY OF MANAGEMENT SCIENCES
DEPARTMENT OF PUBLIC ADMINISTRATION
2023_2 EXAMINATIONS_

COURSE CODE: PAD 354

CREDIT UNIT: 3

COURSE TITLE: MANPOWER PLANNING AND ADMINISTRATION

TIME ALLOWED: 3 HOURS

INSTRUCTIONS:

- 1. Attempt question number one (1) and any other two (2).**
- 2. Question number 1 is compulsory and carries 30 marks, while the other questions carry 20 marks each**
- 3. Present all your points in a coherent and orderly manner**

1a. Why do think human recourses is complex.

b. Examine the benefits of rating.

c. Discuss the relevance of manpower planning as course of study.

2. Examine the principles of interview and list out the benefits of the principle of Interview.

3. Define induction, and state the objectives of induction.

4. Define job evaluation and the objectives.

5. List the cash components of compensation in organization. Write short notes on 3 items.