



**NATIONAL OPEN UNIVERSITY OF NIGERIA**  
Plot 91, Cadastral Zone, NnamdiAzikiwe Express Way, Jabi– Abuja  
**FACULTY OF MANAGEMENT SCIENCES**  
**DEPARTMENT OF PUBLIC ADMINISTRATION**  
2023\_1 POP EXAMINATION..

**COURSE CODE: MPA 871**

**COURSE TITLE: Public Personnel Administration**

**CREDIT UNITS: TIME ALLOWED: 3 Hrs**

**INSTRUCTIONS:**

- 1. Attempt question Number one (1) and any other three (3).**
- 2. Question number 1 is compulsory and carries 25 marks, while the other questions carry 15 marks each**
- 3. Present all your points in coherent and orderly manner**

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Q1a. Define personnel management

Q1b. Explain the Personnel management as defined by Flippo.

Q2 With relevance example explain the Line and staff functions of public personnel in any organization of your choice

Q3. Discuss the Forecast of future manpower requirements in an Organization

Q4a. Define Recruitment policies

Q4b. Clearly provide Recruitment policy statement of your choice

Q5a. Define Examinations

Q5b. Explain the Criteria f or effectiveness of examinations