



NATIONAL OPEN UNIVERSITY OF NIGERIA
PLOT 91, CADASTRAL ZONE, NNAMDI AZIKIWE EXPRESSWAY, JABI, ABUJA
FACULTY OF MANAGEMENT SCIENCES
DEPARTMENT OF PUBLIC ADMINISTRATION
2023_1 POP EXAMINATION..

COURSE CODE: PAD 326

CREDIT UNIT: 3

COURSE TITLE: ORGANISATION THEORY AND ADMINISTRATION

TIME ALLOWED: 3 HOURS

INSTRUCTIONS:

- 1. Attempt question number one (1) and any other two (2).**
- 2. Question number 1 is compulsory and carries 30 marks, while the other questions carry 20 marks each**
- 3. Present all your points in a coherent and orderly manner**

1a. fine organization chart?

b. What are the merits and the demerits having organizational chart.

c. Examine the relevance of having inter-governmental relations in a federal system

2. What are the problems in the study of administration theory?

3. Examine the relevance of the study of organization and admiration theory.

4a. Define recruitment? b What are the benefits having external recruitment in organization

5. Examine the principles of job interviews and show the administrative importance in the office?