



**NATIONAL OPEN UNIVERSITY OF NIGERIA**

**University Village, Plot 91, Cadastral Zone, Jabi, Abuja**  
**FACULTY OF EDUCATION**  
**2023\_1 POP EXAMINATION**

**PROGRAMME:** M.ED  
**COURSE CODE:** EDT 812  
**COURSE TITLE:** MANAGEMENT OF EDUCATIONAL RESOURCES—  
**CREDIT UNI:** 2  
**TIME ALLOWED:** 2 HOURS  
**INSTRUCTION:** ANSWER QUESTION NO. ONE (1) AND ANY OTHER TWO (2) QUESTIONS

**QUESTIONS**

**Question 1**

- (a) Explain the concept of “Motivation” to a layman? Inculcate in your answers the four (4) principles of motivation in an organization. (25 Marks)
- (b) Describe any two (2) major limitations of the empirical or case study group. (5 Marks)

**Question 2**

- (a) Briefly analyse eight (8) qualities that an effective leader must possess. (12 Marks)
- (b) Discuss extensively how to catalogue non-book materials by following the established cataloguing rules. (8 Marks)

**Question 3**

Justify with any strong eight (8) divergence factors between administration and management. (20 Marks)

**Question 4**

If you are to establish the educational resources centre in your school, highlight any six (6) problems you may be likely to face and proffer solutions to only four (4) of them. (20 Marks)