



NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, Plot 91, Cadastral Zone Nnamdi Azikiwe Express Way, Jabi- Abuja

FACULTY OF EDUCATION

2023_1 POP EXAMINATION

PROGRAMME: M.ED

COURSE TITLE: PRINCIPLES OF INSTITUTIONAL ADMINISTRATION

COURSE CODE: EDA851

CREDIT UNITS: 2

TIME: 2 ½ Hrs.

INSTRUCTION: ANSWER QUESTION NO. ONE AND ANY OTHER TWO QUESTIONS

.....
Question 1

- 1a. Examine Administration and Institutional administration (6mks)
- 1b. State four (4) ways of achieving institutional effectiveness (6mks)
- 1c. Discuss the four (4) basic characteristics that are prominent in formal organizational system like the school system. (8mks)
- 1d. Narrate the term ‘Institutional Development’ and state five (5) aims of Institutional Development. (10mks)

Question 2

- 2a. Examine four (4) major postulations of Human Relation approach to institutional administration (8mks)
- 2b. Discuss four (4) implications of Classical Approach in Institutional Administration (12mks)

Question 3

- 3a. Discuss in details four (4) of the major tasks of school administrators (20mks)

Question 4

- 4a. Distinguish between formal and informal organisation (give 4 areas of difference) (8mks),
- 4b. Identify and discuss six (6) peculiar problems associated with provision of resources (12mks)