



NATIONAL OPEN UNIVERSITY OF NIGERIA
Plot 91, Cadastral Zone, NnamdiAzikiwe Express Way, Jabi - Abuja
FACULTY OF MANAGEMENT SCIENCES
2022_2 EXAMINATION

COURSE CODE: PAD354

COURSE TITLE: Manpower Planning and Administration

CREDIT UNIT: 3

INSTRUCTION:

- 1. Indicate your Matriculation Number clearly**
- 2. Attempt question one (1) and any other three (3) questions; four questions in all**
- 3. Question one (1) is compulsory and carries 25 marks, while the other questions carry 15 marks each.**
- 4. Present all your points in a coherent and orderly Manner**

TIME ALLOWED: 2½Hours

- Q1a. Human resource planning is concerned with planning the future manpower requirements in the organization. Discuss
- Q1b. Briefly explain the Nature of the Manpower Resource in an Organization
- Q2a. With aids of a diagram, discuss the concept of Manpower Stock
- Q2a. Briefly Explain the Future Manpower Needs of an organization
- Q4a. Define the Concept of Job Evaluation
- Q4b. State the advantages of Job Evaluation
- Q4c. State the Objects of Merit Rating use by organizations
- Q5a. Discuss the Organizational Reward System
- Q5b. Briefly explain the categories of cash compensation