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10/10

- 1) Taylor (1903)> Who defined management as knowing exactly what you want people to do and seeing that they do it in the best and cheapest way
- 2) Okoye (1997) >Who sees administration as a cooperative human action marked by a high degree of rationality
- 3) Personnel Function >The ------ is a component of the management sub-system of an organization as well as an integral and specialized part of management
- 4) Employee Turnover >Which of this is not part of the personnel broad activities as advocated by Mullins (2002)
- 5) Hendry and Peltigrew (1990) >who assert that, human resource management can be seen as a perspective on personnel management and not personnel management itself
- 6) Personnel> The ----- of an organization are the people that work in that organization. They are the individuals that make up the productive force of an organization regardless of their roles
- 7) Organization> A ----- generally are associations of people working together towards the attainment of stated objectives.
- 8) Materials> Administration needs men, money and ----- to accomplish the desired objectives in the same manner management need them
- 9) People>According to Robbins (1983), administration covers the universal process of efficiently getting activities completed with and through other
- 10) Armstrong (1980) >According to ----- personnel administration can be viewed in terms of obtaining, organizing and motivating the human resources

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