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Whenever a member takes a loan from the society, he should sign a loan
bond
2. In some cases, officers of the society would have been elected into office in the Meeting.
pre-Annual Genera
3. The Cooperative Assistant must teach the members of the societies allocated to him to be able to read and understand theof the society
bye-laws
4. The paymentis used to record monies paid by the Society.
Voucher
5. which book records the name of loan beneficiaries
loan register
6. Iin the conduct of inquiry, Then the commissioner will look into the books and records of the society with relevance to the inquiry
inquiry
7. The cooperative Assistant must write reports on the Cooperative Society from time to time and submit these reports to the
area officer
8. In primary Cooperative Societies, at least individuals are needed to enable the society apply for registration.
10
9. An audit is the meticulous check of theof a Cooperative Society.
books and records
10. the Cooperative Assistant use somemachinery which will enable him achieve success in his duty
propaganda

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