

NATIONAL OPEN UNIVERSITY OF NIGERIA

EXAMINATION QUESTION

Credit Unit: 2

PAD 712 Administrative Theory

January 2018

Answer Question 1 and any other two questions. Question 1 is compulsory. Question 1 carries 30 marks while the remaining questions carry 20 marks each

1a Define administration. State at least 2 definitions

1b What is Management?

1c How does administration differ from management?

2 Explain in detail what constitutes the anatomy and physiology of administration

3 State and discuss the six steps required to construct a theory.

4a What is Scientific Management?

b Explain the four (4) fundamental principles of Scientific Management as proposed by Frederick Taylor

5 Explain the factors that contributed to the growth of the bureaucratic process in modern organization.