

NATIONAL OPEN UNIVERSITY OF NIGERIA

UNIVERSITY VILLAGE, PLOT 91, CADASTRAL ZONE, NNAMDI AZIKIWE EXPRESS WAY, JABI,
ABUJA

FACULTY OF EDUCATION

JANUARY/FEBRUARY 2018 EXAMINATION

Course Code: EDU 713

Course Title: PRINCIPLES OF EDUCATIONAL MANAGEMENT

Course unit : 2

Time Allowed: 2 hours

Instruction: Answer Question 1 & any other 2 questions

1a. There are many leadership styles which can be adopted independently or combined to suit situation at hand in any organization. Discuss any five contemporary leadership styles that a school administrator could adopt.

15Marks

b. Discuss any five roles of the school head in ensuring a peaceful relationship between the school and the community.

(15marks)

2a. What is instructional supervision?

(5Marks)

b. Explain 5 reasons why instructional supervision is important in educational institutions in Nigeria. **(15marks)**

3a. A school head must be guided by some guidelines in constructing school time-table. Explain 5 of the guidelines that must be followed.

15marks

b. State five importance of the school time table

5Marks

4a. What is School Plant?

(5marks)

b. Explain 3 stages involved in the provision of school plant in primary or secondary schools in Nigeria

(15mark)

5a. What is School Budget?

(8Marks)

b. Discuss any four (4) benefits of school budget to the effective management of secondary schools in Nigeria

(12marks)