



NATIONAL OPEN UNIVERSITY OF NIGERIA

**University Village, Plot 91, Cadastral Zone Nnamdi Azikiwe Express Way,
Jabi- Abuja**

Faculty of Education

2019_1 Examinations

COURSE CODE: EDU412

COURSE TITLE: PRINCIPLES OF EDUCATIONAL MANAGEMENT

CREDITS: 2

TIME: 2 HOURS

INSTRUCTION: Answer Question No. 1 and any other two questions

1a. Discuss two general vital functions of Educational Administration. (6marks)

1b. Examine three (3) reasons for the establishment of State Primary Education Board. (9 marks)

1c. Discuss four (4) importance of a school budget in the Nigerian Educational system.
(10marks)

1d. Mention three various forms of inspection. (5 marks)

(Total =30marks)

2a. Discuss five important features and qualities which a school administrator must possess in
order to achieve an efficient school administration. (10marks).

2b. Discuss four (4) leadership styles in education. (10mks).

(Total= 20marks)

3a (i). What is a school plant?

3a. (ii) List 4 examples of school plant. (6marks)

3b. Discuss three importance of school plant. (6marks)

3c. Explain four challenges confronting the school heads in preparing a workable school budget.
(8marks)

(Total= 20marks)

4a.i. Explain the concept of indiscipline, and ii) Give three causes of acts of indiscipline in our schools. (10marks)

4b. What is a school time-table? Mention four importance of the school time-table. (10marks

(Total 20mks)