



**NATIONAL OPEN UNIVERSITY OF NIGERIA
FACULTY OF AGRICULTURAL SCIENCES
DEPARTMENT OF AGRICULTURAL ECONOMICS AND EXTENSION
FIRST SEMESTER EXAMINATION, APRIL 2019**

Course Title: Management of Agricultural Extension Personnel

Course Code: AEM715

Credit Unit: 2

Total Score: 70 Marks

Time Allowed: 2 Hours

Instruction: Answer compulsory question one for 25 marks and any other three questions for 15 marks each

- 1 a Discuss briefly the concept of personnel in line with the achievement of the overall objective of the organization (5 marks)
- b Explain the concept of staff and staffers within an organizational context (5 marks)
- c Briefly discuss the concept of training in extension (5 marks).
- d Discuss extensively five (5) types of training in extension administration (10 marks).
- 2 a Discuss concisely the concept of agricultural administration (3 marks)
- b Highlight six (6) characteristics of administration in agriculture (12 marks).
- 3 a Highlight any four (4) of the importance of Personnel Management in Extension Administration (6 marks)
- b Enumerate any three (3) basic functions of a supervisor in extension management (3 marks)
- c Discuss four (4) principles of agricultural extension (6 marks)
- 4 a Discuss the concept of organizational structures (5 marks)
- b Departmentalization is a necessary tool in organization structure. Discuss the criteria for its implementation (10 marks)
- 5 a What do you understand by staff appraisal in an extension organization? (4 marks)
- b Highlight any six (6) needs for staff appraisal in organization (6 marks)
- c List any five (5) steps used in the acquisition of human resources in extension administration (5 marks)
- 6 a Who is a supervisor? (3 marks)
- b Mention two types of supervisor based on consciousness (2 marks)
- c Describe briefly the principle of span control in an organization (5 marks)
- d Enumerate five (5) factors affecting span of control in organization (5 marks)