



**NATIONAL OPEN UNIVERSITY OF NIGERIA  
UNIVERSITY VILLAGE, NNAMDI AZIKIKWE EXPRESSWAY,  
PLOT 91, CADASTRAL ZONE, JABI ABUJA  
FACULTY OF AGRICULTURAL SCIENCES  
DEPARTMENT OF AGRICULTURAL ECONOMICS AND EXTENSION  
FIRST SEMESTER POP EXAMINATION QUESTION, 2019**

**AEM712: AGRICULTURAL EXTENSION ADMINISTRATION PROGRAMME  
PLANNING AND EVALUATION (2 UNITS)**

**TIME ALLOWED: 2 HRS**

**INSTRUCTION: ANSWER QUESTION 1 (25 MKS) AND ANY OTHER THREE (45 MKS)**

**QUESTION ONE**

- 1a. Define Agricultural Extension Administration (3 mks)
- b. What is Coordination ? (4 mks)
- c. Mention four (4) techniques Administrators need to apply to increase or boost staff morale's (1 ½ mks each = 6 mks)
- d. State four (4) principles guiding Extension Administration (1 ½ mks each = 6 mks)
- e. State three (3) reasons why division of labour is necessary in an organization (6 mks)

**QUESTION TWO**

- 2a. What do you understand as Strategic Extension Campaign (3 mks)
- b. State four (4) functions of Personnel Management in an organization (4 mks)
- c. List eight (8) essential attributes of an Extension Administrator (8 mks)

**QUESTION THREE**

- 3a. What does motivation mean? (3 mks)
- b. State three (3) assumptions of Theory X and Y (1 mk each = 6 mks)
- c. Succinctly explain four (4) conditions that are necessary for achieving success in Extension Administration (1 ½ mk each = 6 mks)

**QUESTION FOUR**

- 4a. Define Budget (3 mks)
- b. Advance four (4) roles of budget in an organization (1 ½ mk each = 6 mks)

- c. Discuss four (4) major functions of an Extension Administrator (6 mks)

**QUESTION FIVE**

- 5a. Enumerate five (5) Principles of Management as Propounded by Fredrick W. Taylor in Scientific Management Theory (1 ½ mks each = 7 ½ mks)
- b. Enumerate five (5) Principles of Management as propounded by Henri Fayol in Classical Organization Theory (1 ½ mks each = 7 ½ mks)

**QUESTION SIX**

- 6a. Define Supervision in Agricultural Programmes (3 mks)
- b. Advance four (4) importance of Extension Supervision in an Organization (6 mks)
- c. Explain three (3) aims of Public Relations in an Organization (6 mks)