



NATIONAL OPEN UNIVERSITY OF NIGERIA
Plot 91, Cadastral Zone, Nnamdi Azikwe Express Way, Jabi, Abuja
Faculty of Education
2021_2 Examination

Course Code: BED312

Course Title: Organization and Administration of Vocation

Time Allowed: 2 hours

Instruction *Answer question 1 and any other two questions*

1. a) List and discuss 4 contributions of Taylor to management. 10marks
b) Explain 2 differences between the best management system of today and those of the past. 10 marks
c) State and explain any two legitimate authority. 10 marks

Total=30 marks

2. a) Define and explain with relevant examples the term Programme Evaluation. (10Marks)

(b). Outline and explain 5 criteria that constitute effective evaluation. 10Marks,

Total=20 marks

3. a). State and discuss any two importance of organizational objectives. 10 marks
b). State and explain any two types of organizational authority 10 marks,

Total=20marks

4. Discuss any 4 guidelines or keys for effective delegation of authority. **20 marks**