



NATIONAL OPEN UNIVERSITY OF NIGERIA
University Village, Plot 91, Cadastral Zone, Jabi, Abuja

FACULTY OF EDUCATION

2021_1

PROGRAMME: M.ED
COURSE CODE: EDT 812
COURSE TITLE: MANAGEMENT OF EDUCATIONAL RESOURCES—
CREDIT UNIT: 2
TIME ALLOWED: 2 HOURS
INSTRUCTION: ANSWER QUESTION NO. ONE (1) AND ANY OTHER TWO (2) QUESTIONS

QUESTIONS

Question 1

- (a) Analyse any EIGHT factors according to which administration can be differentiated from the management. **(22 Marks)**
- (b) What are the relationship between morale and motivation? **(8 Marks)**

Question 2

- (a) Highlight any EIGHT qualities that an effective leader must possess. **(10 Marks)**
- (b) State any FOUR reasons why a Manager should adopt administrative principles. **(10 Marks)**

Question 3

Describe any FOUR special features expected in the physical structures of educational resource centres. **(20 Marks)**

Question 4

Educational resource centres in Nigeria are facing a lot of problems, enumerate any six of the problems and proffer pragmatic solutions to four of them. **(20 Marks)**