



NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, Plot 91, Cadastral Zone Nnamdi Azikiwe Express Way, Jabi- Abuja

FACULTY OF EDUCATION

2021_1

PROGRAMME: M.ED

**COURSE TITLE: RESPONSIBILITY AND ACCOUNTABILITY IN
EDUCATIONAL MANAGEMENT**

COURSE CODE: EDA855

CREDIT UNITS: 2

TIME: 2 Hrs.

INSTRUCTION: ANSWER QUESTION NO. ONE AND ANY OTHER TWO QUESTIONS

Question 1

- 1a. Explain the term Educational Management (5mks)
- 1b. Discuss the nature and scope of accountability in education (10mks)
- 1c. Justify the following: policy formulation, and educational plan implementation in relation to organizational responsibilities of the administrator in Nigeria (5mks)
- 1d. Discuss five (5) activities of educational administrator that determine the success of the educational system (10mks)

Total = 30 marks

Question 2

- 2a. Discuss in details four (4) importance of Budgetary Practices in School Management (10mks)
- 2b. Describe five (5) qualities of a Good Organizational Chart (10mks)

Total= 20 marks

Question 3

- 3a. Discuss in details a formal organization (including the elements, resources and importance) (15mks)
- 3b. Highlight five (5) importance of School Record Keeping (5mks)

Total = 20 marks

Question 4

- 4a. Explain the terms: (i) Organizational structure, and (ii) Administrative structure. (4mks)
- 4b. Identify and discuss four (4) characteristics of an administrative structure. (16mks)

Total = 20 marks